



City of Somerton
Community Development Department
143 N. State Ave., P.O. Box 638
Somerton, AZ 85350
Office: (928) 722-7370
FAX: (928) 627-2707

APPLICATION FORM

☐ REZONING
☐ SUBDIVISION
☐ TEMPORARY USE

☐ CONDITIONAL USE PERMIT
☐ TEXT AMENDMENT
☐ GEN.PLAN/MAP AMENDMENT

☐ APPEAL
☐ VARIANCE
☐ OTHER _____

☒ **LOT SPLIT/TIE**

☐ The subject proposal is/is not located in the 65/70/75 noise contour(s) and the High Accident Potential Zone(s) of the Marine Corps Air Station-Yuma/Yuma International Airport.

Case Number: _____

Hearing Date: _____

SUBJECT PROPERTY INFORMATION

Address:	Current Zoning:
Assessor Parcel Number:	Proposed Zoning:
Area (acres/sq.ft.):	Current Use:
Request:	Proposed Use:

PROPERTY OWNER / AGENT INFORMATION

Property Owner(s) Name:	Agent's Name:
Address:	Address:
City: State: ZIP:	City: State: ZIP:
Phone: FAX:	Phone: FAX:
E-Mail:	E-Mail:
I affirm that I am the owner of record of the subject property. If an agent is named, I hereby authorize that person to act in my behalf in matters relating to this application. <u>OWNER SIGNATURE IS MANDATORY:</u>	I hereby declare that all of the information contained in this application is true and correct to the best of my knowledge and belief. I acknowledge the errors in this application may delay review.
Property Owner's Signature Date	Agent's Signature Date

FOR OFFICE USE ONLY

Fee: \$300 + recording fees (Residential) \$350 + recording fees (Non-Residential) up to 2 resubmittals **GL. Acct. #: 10-34-01**

☐ Approved ☐ Denied By: **Saul Albor**

PROJECT APPLICATION AND CASE REVIEW PROCESS

1. **Pre-Development Meeting with staff:** We strongly suggest you set up a pre-development meeting with the planning staff to find out if there are any zoning, engineering, fire safety or technical issues which could prevent your application from being accepted or which could add unforeseen expense to your project. Please call the Community Development Department at (928) 722-7370 or FAX (928) 627-3794 to schedule your appointment.
2. **Mandatory Pre-Application Review Meeting:** Once you have completed your application, please schedule an appointment with the planning staff. At this meeting, the application will be reviewed for completeness. This meeting should be scheduled several working days prior to the submittal deadline.
3. **Submittal of Application:** Applications must be submitted on / by specific days for scheduling on a City Board of Adjustment, City Council or Planning & Zoning Commission Agenda. A list of meeting dates and application submittal deadlines can be obtained from the Community Development Department. You or your agent must submit your completed application PRIOR TO the deadline date.
4. **Staff Research:** The Community Development Staff will perform background research and will contact various agencies and departments to ask for comments about your application.
5. **Staff Decision:** City Staff will review the submitted plans and application and will issue a determination on the proposed lot tie/split. This process is performed in house and does not go before the Planning and Zoning Commission or City Council for review or approval.

LOT SPLIT / TIE APPLICATION CHECKLIST

- ✓ **APPLICATION.** Please print or type the information requested on the application.
- ✓ **LOT SPLIT / TIE PLAT.** The 24" X 36" plat shall be prepared and stamped by an Arizona registered surveyor.
- ✓ **SUPPLEMENTARY INFORMATION.** Please provide any additional information to lend support to your request.
- ✓ **APPROPRIATE FILING FEE.**